

CELEBRATION of NATIONS

One campus. One community. One world.

Saturday, Sept. 26, 2026

VENDOR PACKET

Students, faculty, staff, businesses and organizations are invited to participate as vendors at Celebration of Nations 2026, taking place from 11 a.m. to 3 p.m. Saturday, Sept. 26, in downtown Rolla at 901 N. Elm Street.

This year marks the 17th anniversary of this vibrant community celebration presented by Missouri S&T and the City of Rolla, with generous support from local sponsors. The day begins with a multicultural parade at 11 a.m., followed by a lively festival featuring international foods, cultural entertainment, unique merchandise, and free family activities.

Vendors may register in several categories, including Food Truck Vendor, For-Profit Vendor Booth, Information Vendor, Non-Profit Vendor Booth, and Student/Faculty/Staff Vendor. To reserve your space and be part of this exciting global celebration, please complete the vendor registration form at go.mst.edu/festivalvendor26.



MISSOURI
S&T

BECOMING A VENDOR

IFC Attend a vendor class

Attendance is mandatory for all S&T student vendors and strongly encouraged for all other vendors.

Join the passport stamp activity

Stamp supplies are provided at no charge and all vendors are encouraged to participate.

1 Participate in the festival theme contest

Prizes will be awarded in three categories.

2 Plan to be a food vendor? Get your food establishment permit

All food vendors are required to obtain a food establishment permit from the Phelps County Health Department.

Free ice for vendors

Please bring your own cooler or container for transporting the ice.

3 Vendor directory

See the festival's layout.

4 Getting set up

All booths must be set up by 10 a.m.

Vendor parking

Print and display the parking pass in designated vendor parking areas during the event.

Order your T-shirt

Pre-order and save! Shirts start at \$10.

6 Parking permit

Print and display the parking pass in designated vendor parking areas during the event

7 General terms and conditions

Read the rules and expectations for all festival vendors.

8-9 Free equipment rentals for S&T students

Need a canopy? Complete the form to reserve.

FOOD SAFETY TRAINING

We are excited to invite all vendors to attend vendor training. The class will be offered on three separate days to accommodate your schedule, and attendance is mandatory for all S&T student vendors and strongly encouraged for all other vendors. Representatives from the Phelps County Health Department will be present to review important health and safety guidelines, ensuring that all vendors meet necessary requirements and are well-prepared for the event. This is a valuable opportunity to get your questions answered, learn best practices, and ensure a smooth and enjoyable event for everyone involved.

If you attended and completed the Vendor Training Class last year, you are not required to attend again this year. However, you are welcome to participate if you would like a refresher or have new questions. We are always happy to have you join us.

Class Location

Technology Development Center
Conference Room 403

Dates

Wednesday, Sept. 2, 2026, 8:30–10 a.m.

Thursday, Sept. 3, 2026, 5–6:30 p.m.

Tuesday, Sept. 8, 2026, 5–6:30p.m.

Presenters

Mike Wilson, Rebecca West, Lisa Martellaro



PASSPORT STAMP ACTIVITY

As part of the Celebration of Nations festivities, we are excited to bring back the Passport Stamping Activity for children attending the event. Kids will receive a free special passport and travel from booth to booth, collecting stamps from different countries as they learn about various cultures. This fun and educational activity is a great way for vendors to engage with families and showcase their cultural heritage in an interactive way.

If you would like your booth to be included as a stop in the passport activity, please indicate YES on the vendor registration. Check yes under "Would you like to be a passport booth?"



GET YOUR GLOBAL KICKS ON ROUTE 66

FESTIVAL THEME CONTEST

We encourage all vendors at this year's Celebration of Nations to embrace and reflect our 2026 theme: "Get Your Global Kicks on Route 66." This theme honors the centennial celebration of the Mother Road. We invite you to incorporate it into your booth displays, decorations, attire or offerings.

Whether through international foods, handmade crafts, or educational materials, vendors are invited to help bring the Route 66 theme to life. By showcasing how your culture adds flavor, creativity, and knowledge to our shared journey, you help create a festival experience that celebrates cultures from around the world while honoring the spirit of the Mother Road. Together, we can highlight the rich uniqueness that makes our community vibrant, welcoming, and connected as we celebrate the Centennial of Route 66.

Three prize categories will be awarded to vendors who best incorporate the "Get Your Global Kicks on Route 66" theme:

Best Cultural Representation

Awarded for authentic and creative showcase of cultural heritage through food, décor, attire, and visitor engagement.

Most Innovative Interpretation of the Theme

Given for best embodiment of "Get Your Global Kicks on Route 66" through ideas, products or displays that reflect innovation, collaboration, or a forward-thinking approach rooted in cultural traditions.

Best Overall Booth Presentation

Recognizes the most visually appealing, engaging, and thematically cohesive booth that draws in attendees and effectively communicates the celebration's theme.

FOOD ESTABLISHMENT PERMIT

All food vendors participating in Celebration of Nations are required to obtain a food establishment permit from the Phelps County Health Department. This permit is mandatory for participation and must be submitted to Rebecca West, program manager, at rebeccawest@mst.edu no later than Sept. 15, 2026. You may now upload the Food Establishment permit during registration. Vendors are responsible for ensuring their applications are completed and approved in time to meet this deadline. Failure to provide a valid permit by the specified date may result in disqualification from the event.

Phelps County Health Department

Contact: Mike Wilson
Address: 200 N. Main St., Rolla, MO 65401
Phone: 573-458-6010
Cost: \$25

All vendors are required to display the Food Establishment Permit at their booth during the festival.



FREE ICE FOR VENDORS

As a valued vendor at Celebration of Nations, all vendors will have access to free ice to help support your operations throughout the event.

Ice will be available in Lot B near the red caboose. This service is provided to ensure you have the resources needed for food safety and customer satisfaction. Please bring your own cooler or container for transporting the ice, and plan ahead to make use of this convenient amenity during the day.



PHELPS/MARIES COUNTY
HEALTH DEPARTMENT

Public Health
Prevent. Promote. Protect.

200 N. Main St., Suite G-51
Rolla, MO 65401
p. 573-458-6010
f. 573-458-6060
phelpscountyhealth.com

TEMPORARY Food Establishment Permit

This permit is issued based upon a finding of substantial compliance, and an understanding that the establishment must be maintained in compliance with the requirements of Chapter 34 of the Rolla Code and the current Missouri Food Code published June 3, 2013; a food establishment permit is hereby granted to:


Sonya Berry, Director

Issued for Event Date(s):

FESTIVAL MAP



VENDOR ARRIVAL, SETUP GUIDELINES AND PARKING INSTRUCTIONS

Vendors should plan to arrive between 8:30–9 a.m. to allow for a smooth and organized setup process.

Upon arrival, vendors will need to enter the festival area by driving past the street barriers on Oak Street in order to access the designated festival lots. Vendor Support staff will be present at the location to assist you and help guide you in to the correct area for unloading. Before setting up, please stop by the Check In Booth located in front of city hall-901 North Elm street. All booths must be fully set up and ready before the festival begins, and all vehicles must be removed from the event area by 10a.m.

Please park in the vendor designated location and place your Vendor Parking Pass on your windshield so event staff and police can easily identify authorized vehicles.

During the online registration process, vendors will have the opportunity to select the equipment and items they will need for the festival.

Missouri S&T students who choose to rent equipment such as canopies, chafing dishes or appliances will receive an email with a scheduled pick-up date prior to the festival. All borrowed equipment must be returned the following week. Please note that any equipment rented from Celebration of Nations must be thoroughly cleaned before it is returned, or a cleaning fee will be applied.

All vendor setups must comply with festival safety guidelines, including properly securing tents and

canopies. Vendors are also asked to maintain a clean and organized booth area throughout the event.

To support vendors during the festival, free ice will be available throughout the event. Each vendor lot will have Vendor Support available to assist with needs such as delivering ice or helping wash utensils.

Our goal is to ensure every vendor has a smooth, successful, and enjoyable festival experience, and our Vendor Support team will be available throughout the day to assist whenever needed.

Wind Preparedness for Festival Booths

Planning for changing weather conditions is an important part of a successful festival experience. Vendors are strongly encouraged to come prepared for windy conditions by bringing appropriate materials to securely anchor their canopy or tent. While a limited number of concrete blocks will be available in Lot A, these may not be sufficient for all vendors. To ensure safety and stability, please plan to bring your own tie-down equipment or weights. During the Food Safety Training session, a presenter will also demonstrate additional methods and recommended items to help properly secure your canopy in windy conditions. Taking these precautions will help create a safer and more enjoyable environment for all participants.

PRE-ORDER YOUR 2026 EVENT SHIRT



Lock in your size and snag early bird pricing today — just \$10.

VENDOR PARKING PERMIT

All vendors participating in Celebration of Nations are required to use the parking permit in the vendor packet to access the designated vendor parking areas during the event.

Vendors should place the parking permit on their dashboard so that it can be visible. Vendors cannot park on the festival lot between the hours of 10 a.m.–3 p.m. Vehicles will be towed at the expense of the owner.

For more information or assistance, vendors can contact Rebecca West, program manager, at rebeccawest@mst.edu or call 573-341-6263.



VENDOR PARKING PASS

For the Gravel Lot at the old MFA Building
8th Street (grain elevators)

First Baptist/Ozark Actors Parking Lot
8th and Cedar Streets

PLACE ON DASH SO VISIBLE THROUGH THE WINDSHIELD



FREE EQUIPMENT RENTALS FOR S&T STUDENTS

Missouri S&T students participating as vendors in Celebration of Nations 2026 have access to a limited number of free equipment rentals to help make their booth experience smooth and successful. If you need items such as a canopy, chafing dishes, coolers, or other basic booth supplies, these can be reserved at no cost through the Celebration of Nations team. This support is designed to make it easier for students to showcase their culture through food, crafts, and educational displays while ensuring they have the tools needed for a safe and organized setup. Students are encouraged to reserve items early, as quantities are limited and available on a first-come, first-served basis.



GENERAL TERMS AND CONDITIONS

- Exhibit space:** Booths will be assigned on a first come first serve basis. The Celebration of Nations committee reserves the right to limit the number of exhibitors in any one category. Celebration of Nations reserves the right to deny applications that do not promote the goals of this multi-cultural event. Payment for booth space must be received prior to the event.
- Set up, tear down and duration:** All booths are to be set up by 10 a.m. Saturday and must remain open until p.m. Early departures and late set ups are disruptive and present a safety hazard to the public, and a security problem. All tents must be secured against the wind with tie downs/weights. *For security purposes, vehicles cannot enter exhibit areas during the hours of operation.* All vendors are responsible for their own trash and waste, any waste or spills must be cleaned up prior to the end of the event. **Please wipe down all tables and chairs and bring them to the designated area in your festival lot once the event is over.** If waste and spills are not properly cleaned, an additional \$50 fee will be charged. **IF COOKING WITH CHARCOAL, VENDOR MUST BRING A METAL CONTAINER WITH A LID FOR HOT ASH/COAL REMOVAL!**
- Electricity:** Vendors are expected to use available power. Access to power is included for an additional fee at the time of registration. The suggested combined draw of appliances is 20 amps per booth. Maximum amperage per booth is limited to 40 amps. Only appliances listed on your registration form will be allowed to be used at your booth. **NO ADDITIONS ALLOWED! NO EXCEPTIONS!** Electrical outlet access could be up to 50 feet from your assigned booth location. Vendors must provide their own extension cords and power strips. Extension cords should be a minimum of 12 gauge and designated for outdoor usage. All cords must be in good condition and should not have any defects or damage. An electrician will be on-site to ensure compliance of these rules.
- Arrangement of booth and displays:** Displays must not protrude beyond assigned area. Peddler's Permits and Health Permits must be displayed in a prominent position on the booth for City officials to view. (Non-profit and S&T student vendors do not need a Peddler's permit, but if you are serving/selling food and/or beverages, they do need a health permit.) Celebration of Nations is a cultural event. If groups or individuals engage in activities with a political or divisive agenda, they will be dismissed from the event. The sale of items from booths should be passive; moving away from your booth to promote your services or actively soliciting pedestrians is strictly prohibited. Layout of the event, including vendor locations, is at the discretion of event management and is subject to many factors including crowd movement, booth/electrical needs and attendee experience. Prices of items sold must be prominently displayed. They should be clear and easy to understand. If you will have paper handouts at your booth, please have something to prevent them from blowing away, in case it is a windy day.
- Staffing:** Exhibitors are required to staff their booth at all times. It is the vendor's responsibility to keep their area clean and orderly throughout the event. Booth staff are required to refrain from the use of alcohol, tobacco and profanity during vending hours. The sale of items from booths should be passive; moving away from your booth to promote your services or actively soliciting pedestrians is strictly prohibited.
- Cancellation policy and returned checks:** No refunds issued after Sept. 11, 2026. A \$35 charge will be administered for all returned checks.

7. The City of Rolla, Missouri University of Science and Technology and UM Board of Curators, or Celebration of Nations Committee, shall not under any circumstances be liable or responsible for any loss, damage, theft or destruction caused to any goods, equipment or any other property belonging to the exhibitor.
8. The City of Rolla, Missouri University of Science and Technology and UM Board of Curators, or Celebration of Nations Committee, shall not under any circumstances be liable or responsible for any damage, loss or injury suffered by the exhibitor or his/her employees or agents or by any other person associated with or related to the exhibitor by reason of any change in the date, time or place of exhibition or the abandonment thereof.
9. Celebration of Nations prohibits the sale and or use of the following: alcohol and tobacco, firearms, knives or items that look like weapons, glass containers for beverages or food and promotion of services, consultation or products installed or delivered at a later date.
10. The exhibitor/vendor shall be liable for all loss, damage, injury, claim cost and expenses caused to any person or property in any circumstances whatsoever by the exhibitor, his/her employees, or agents or the goods, exhibits, fitting, machinery and other property belonging to the exhibitor for which the exhibitor is responsible, and the exhibitor hereby agrees to indemnify the City of Rolla, Missouri University of Science and Technology and UM Board of Curators, or Celebration of Nations Committee in respect of any such loss, damage, injury claims, cost and expenses as aforesaid and all or any infringement of copyright or breach of license.
11. If the City of Rolla, Missouri University of Science and Technology and UM Board of Curators, or Celebration of Nations Committee, should be prevented from holding the show by any cause beyond its control or if it cannot permit the exhibitor to occupy their rented space due to circumstances beyond their control including, but not limited to, civil disobedience, inclement weather, acts of GOD, etc., the City of Rolla, Missouri University of Science and Technology, or Celebration of Nations Committee shall have no obligation or liability to the exhibitor.
12. Any contractual agreement made between an exhibitor and any supplier shall be between those parties and the City of Rolla, Missouri University of Science and Technology and UM Board of Curators, or Celebration of Nations Committee shall not be a party thereto nor incur any liability on behalf of any one exhibitor in such contractual arrangement.
13. Exhibitors must comply with all additional health and safety measures and/or requirements if instituted.
14. **Food Handling:** All food vendors are required to obtain a Phelps County Health Permit or Temporary Health Permit to participate. (To obtain a Temporary Health Permit, visit the Phelps County Health Department at 200 N. Main, Suite G51, Rolla, MO.) All food vendors must follow Missouri Department of Health and Senior Services food handling guidelines.

BOOTH REGISTRATION FORM

Thank you for your interest in the 17th Annual Celebration of Nations festival taking place on Saturday, Sept. 26, 2026, in downtown Rolla.

Please complete this registration form to reserve your booth at the festival. We welcome many different types of vendors, so please answer all questions based on your specific booth needs.



QUESTIONS?

Contact Rebecca West, program manager, at rebeccawest@mst.edu or call 573-341-6263.

PEDDLER'S LICENSE

All Celebration of Nations vendors who are not students at Missouri S&T must have a valid City of Rolla Business License or Peddler's License in order to operate at the event. This requirement is in accordance with Section 25-2 of the Rolla City Ordinance, which states that it is unlawful for any person, partnership, or corporation to engage in business activities — such as those of a vendor, peddler, merchant, or similar occupation — within the city limits without first obtaining the proper license. This ordinance ensures compliance with local regulations and supports a fair and legal operating environment for all vendors. Please make sure your license is up-to-date and posted at your booth on the day of the festival.

Please complete the Peddler's License Application and turn it in to:

Rolla City Hall-Finance Department
901 North Elm Street Rolla, Missouri

A copy of the Peddler's permit or business license must be emailed to: Rebecca West, program manager, rebeccawest@mst.edu by Sept. 15, 2026.

S&T STUDENT VENDORS

Ready to be a vendor? S&T students must complete these three simple steps:

- Attend food handling training in September (see the inside front cover)
- Apply for and submit the food establishment permit by Sept. 15 (see page 2)
- Complete your online vendor registration (see page 7)

Student vendors do not need a Peddler's License.

If you have questions, please contact Rebecca West, program manager in engagement and outreach, at rebeccawest@mst.edu or 573-341-6263.

Don't let language be a barrier to your participation. We're committed to ensuring all community members have equal access to vendor opportunities and city services.

If you need an interpreter to assist with vendor applications or setup processes, we're here to help. Contact Karen Sprous today: ksprous@rolla31.org



CITY OF ROLLA SOLICITOR'S/PEDDLER'S LICENSE APPLICATION

Finance Department, PO Box 979, 901 N. Elm St., Rolla, MO 65402
 573-426-6982 (phone)
 573-368-4160 (fax)

BUSINESS NAME _____

ADDRESS OF HOME OFFICE _____ PHONE _____

LOCAL ADDRESS (IF APPLICABLE) _____ PHONE _____

AGENT'S NAME/ADDRESS _____ PHONE _____

DRIVER'S LICENSE NUMBER OF AGENT OR REPRESENTATIVE _____

SOCIAL SECURITY NUMBER OF AGENT OR REPRESENTATIVE _____

MERCHANDISE OR PRINCIPAL SERVICE _____

DATE(S) TO BE IN CITY OF ROLLA _____

DO YOU HAVE A MISSOURI RETAIL SALES TAX LIC. #? ___ Y ___ N _____ #

IF NOT, ARE YOU EXEMPT FROM COLLECTING SALES TAX? ___ Y ___ N IF YES, BY
 WHAT AUTHORITY? _____

HAVE YOU SOLD OR SOLICITED IN MISSOURI PREVIOUSLY? ___ Y ___ N IF YES,
 WHEN _____ WHERE _____

ARE YOU SELLING OUT OF A VEHICLE? ___ Y ___ N _____ LICENSE #
 MAKE _____ MODEL _____

I DO HEREBY SWEAR THAT ALL OF THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I AUTHORIZE ANY REPRESENTATIVE OF THE CITY OF ROLLA TO RECEIVE VERIFICATION OF THESE STATEMENTS AND REALIZE THAT FAILURE TO SUPPLY STATEMENTS OR FALSIFICATION OF STATEMENTS MAY RESULT IN THIS APPLICATION BEING DENIED.

DATE _____ SIGNATURE _____

 ALL LICENSES ARE ISSUED FOR ONE MONTH. THE FEE IS \$50.00. IF MORE THAN ONE PERSON IS CANVASSING OR SELLING AT VARIOUS LOCATIONS, PLEASE LIST THE NAME AND SOCIAL SECURITY NUMBER BELOW. EACH SOLICITOR MUST CARRY A COPY OF THE PEDDLERS PERMIT. PLEASE BE SURE TO HAVE PROPERTY OWNERS' APPROVAL FOR SOLICITING PRIOR TO SOLICITATION DATE.

LIST BELOW THE NAMES OF ADDITIONAL PERSONS WHO WILL BE SOLICITING UNDER YOUR SUPERVISION.

	NAME	SOCIAL SECURITY #
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

PLEASE DO NOT MARK BELOW THIS LINE – FOR OFFICE USE ONLY

_____	NON REFUNDABLE FEE RECEIPT NUMBER	_____	HEALTH DEPART OPERATING PERMIT EXPIRE. DATE
_____	MO RETAIL SALES TAX NUMBER OR WAIVER	_____	WORKER'S COMPENSATION EXPIRATION DATE
_____	FIRE	_____	ZONING
_____	BUILDING/ELECTRICAL	_____	CUSTOMARY HOME OCCUPATION WAIVER
_____	NO INSPECTION NEEDED		

CELEBRATION of NATIONS

One campus. One community. One world.

